## Chapter 1: Introduction

1. In Access 2019 both Macro coding and VBA coding are available. .
   1. True
   2. False

## Chapter 2: Indexes

1. In Access 2019 what is the maximum number of fields that can be included in a composite index?
   1. 2
   2. 8
   3. 10
   4. 32
2. In an Access 2019 table the primary key is always indexed.
   1. True
   2. False

## Chapter 3: Datasheet View

1. Which of the following is NOT one of the standard aggregate calculations available in the Totals row of an Access 2019 datasheet?
   1. Minimum
   2. Variance
   3. Median
   4. Count

1. In an Access 2019 datasheet all rows must have the same height.
   1. True
   2. False

1. Which of the following is NOT a valid cell effect when working in Datasheet View in Access 2019?
   1. Sunken
   2. Transparent
   3. Raised
   4. Flat
2. When working in Datasheet View in Access 2019 it is only possible to delete one record at a time.
   1. True
   2. False
3. When inserting a Subdatasheet in Datasheet View in Access 2019 which of the following is NOT one of the tabs in the Insert Subdatasheet dialog?
4. Both
5. Forms
6. Queries
7. Tables

## Chapter 4: Linking to other Access databases

1. When accessing data in another Access database when using Access 2019 you can either import the data or link to it.
   1. True
   2. False

## Chapter 5: ODBC and SQL Server

1. Which of the following is the acronym for a Microsoft product you can use to manage SQL databases, including SQL Server Express databases?
2. SPS
3. SSMS
4. SAAS
5. SPSS
6. When linking to data in a SQL Server database using ODBC from Access 2019 a Data Source Name (DSN) is used.
   1. True
   2. False

1. On which tab on the Access 2019 Ribbon would you normally find the ODBC Database command button?
2. Form Design
3. Database Tools
4. External Data
5. Import & Link

## Chapter 6: Splitting an Access database

1. When splitting a database in Access 2019 using the database splitter, the back end database is created without a password, even if the starting database has one.
   1. True
   2. False

1. You are using an Access 2019 database and have some data in a linked table. To move the data into a local table instead you can right click on the linked table in the Navigation Pane and use which of the following options?
2. Cut and paste Linked Table
3. Delete Link
4. Move Linked Data
5. Convert to Local Table
6. If you move the back-end of a split Access 2019 database any front-end databases that link to its tables will automatically have their links updated.
   1. True
   2. False

1. Which of the following file extensions is the standard in Access 2019 for a database where any program code has been compiled and the source code is not included?
2. ACCDE
3. ACCDP
4. ACCDG
5. ACCDB

## Chapter 7: Macros

1. The Type argument of the Access 2019 MessageBox function has alternative options that include "Critical", "Warning!" and "Information".
   1. True
   2. False

1. Which of the following is NOT a valid value for the Window Mode argument in an Access 2019 OpenForm action?
2. Hidden
3. Modal
4. Normal
5. Icon
6. Every Access 2019 database must have an AutoExec macro.
   1. True
   2. False
7. Which of the following is NOT one of the categories of action in the Access 2019 macro Action Catalog?
   1. Macro Commands
   2. Form Commands
   3. System Commands
   4. Database Objects

1. By placing a database in a trusted location it can be opened in Access 2019 without being checked by the Trust Center.
   1. True
   2. False

## Chapter 8: Customizing the Ribbon

1. Which of the following is NOT one of the main tabs on the Access 2019 Ribbon?
   1. Home
   2. View
   3. Create
   4. External Data

## Chapter 9: VBA

1. When writing VBA code in Access 2019 including the declaration Option Explicit at the start of each module is compulsory.
   1. True
   2. False

1. In the Access 2019 VBA Editor which of the following windows does not have the option of being docked via the Options dialog available from the Tools menu?
   1. Project Explorer
   2. Code Pane
   3. Object Browser
   4. Immediate Window

1. In Access 2019 the VBA code associated with a form is stored in a Standard Module rather than a Class Module.
   1. True
   2. False

1. Which of these declarations would you use to make a variable visible to all modules in an Access 2019 VBA project?
   1. Private
   2. General
   3. Explicit
   4. Public

1. In Access 2019 VBA the statement used to end a SELECT CASE statement is END CASE.
   1. True
   2. False

1. What value would be returned by the Access 2019 VBA function Weekday(Date , vbMonday) if it were run on a Thursday?
   1. 2
   2. "Thursday"
   3. 4
   4. 6

## Chapter 10: Events

1. In Access 2019 VBA the DoCmd object is often used to run a macro action.
2. True
3. False

1. When opening a form in Access 2019, which of the following is NOT one of the events that occurs?
   1. Resize
   2. Activate
   3. Unload
   4. Current

1. In Access 2019 the default caption for a form is the name of the form.
2. True
3. False

1. When creating a Navigation Form in Access 2019 which of the following is NOT one of the standard layout options?
   1. Vertical Tabs, Right
   2. Horizontal Tabs and Vertical Tabs, Right
   3. Horizontal Tabs
   4. Vertical Tabs

1. In Access 2019 the Switchboard Manager that was available in earlier versions of Access is no longer available
2. True
3. False

## Chapter 11: Forms

1. To remove the record selector from an Access 2019 form you set the Record Selectors property to No. On which tab of the form’s Property Sheet would you find this property?
   1. Other
   2. Data
   3. Event
   4. Format

1. In an Access 2019 combo box control all columns must have non-zero width.
   1. True
   2. False
2. Which property of a form in Access 2019 can be used to determine whether the current record has been modified?
   1. Changed
   2. Unsaved
   3. Dirty
   4. Tagged
3. On an Access 2019 form there can be only one command button with its Default property set to Yes.
   1. True
   2. False
4. If you wanted to morph a text box into a combo box on an Access 2019 form, which of these options should you select from the contextual menu?
   1. Morph…
   2. Translate…
   3. Change To…
   4. Rebuild

## Chapter 12: Queries

1. In an Access 2019 Make Table query if the table to be created already exists, the query appends the new records to it.
   1. True
   2. False
2. In an Access 2019 SQL statement which of these wildcard characters matches any single alphabetic character?
   1. %
   2. ?
   3. @
   4. \*
3. There are two types of Inner Join in Access 2019. They are Left Joins and Right Joins.
   1. True
   2. False

1. When building a parameter query in Access 2019, between what pair of characters should you specify the user prompts for the parameter values?
   1. <>
   2. []
   3. {}
   4. ()

1. To specify a date constant in an Access 2019 SQL statement you should enclose it in a pair of # characters.
   1. True
   2. False

## Chapter 13: Packaging your application

1. In order to encrypt a database in Access 2019, you must have it open exclusive.
   1. True
   2. False